



City of Sullivan

Freedom of Information Request Form

Requestor's Name	Date of Request	Phone Number	Email	
Street Address		City	State	Zip
Request Submitted By: Email _____ U.S. Mail _____ Fax _____ In Person _____				
Is this request for a Commercial Purpose? Yes _____ No _____ <i>(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140.3.1(c)).</i>				
Do you want a certified copy? Yes _____ No _____ <i>(The cost for a Certified Copy is \$1.00)</i>				

Records Requested: *(Provide as much specific detail as possible so we can identify the information you are seeking. You may attach additional pages, if necessary).*

For Office Use Only

Received by	Date Received	Date Due
Remarks:		
FOIA Officer		Date of Response